

Henderson Free Library

Serving Henderson and surrounding communities since 1922

P.O. Box 302 • Henderson, NY 13650

Phone: (315) 938-7169 • Fax: (315) 938-7038 • henlib@ncls.org

APPLICATION FOR EMPLOYMENT PLEASE PRINT CLEARLY

Applicant Information

Name: _____

Address: _____

Phone Number: _____

Email: _____

Position Information

Position Applying for: _____

Desired Start Date: _____

Desired Hourly Wage: _____

Are you currently employed? Yes No

May we contact your employer? Yes No

Have you ever been employed by a library in the North Country Library System?

Yes No

If Yes, which library? _____

Reason for leaving: _____

Have you ever conducted children's or adult programs? Yes No

List your computer skills: _____

Education History

High School Name: _____

Location: _____

Years Attended: _____

Did you graduate? Yes No

Degree Attained: _____

College Name: _____

Location: _____

Years Attended: _____

Did you graduate? Yes No

Degree Attained: _____

Work Experience (Most Recent Employer First)

Company Name: _____

Company Address: _____

Supervisor's Name: _____

Phone Number: _____

Date Worked (From-To): _____

Position Held: _____

Reason for leaving: _____

Company Name: _____

Company Address: _____

Supervisor's Name: _____

Phone Number: _____

Date Worked (From-To): _____

Position Held: _____

Reason for leaving: _____

References

Name: _____

Address: _____

Email: _____

Phone Number: _____

Relationship: _____

Name: _____

Address: _____

Email: _____

Phone Number: _____

Relationship: _____

Name: _____

Address: _____

Email: _____

Phone Number: _____

Relationship: _____

Please attach your resume and cover letter with your application

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above may have, personal or otherwise, and release the Henderson Free Library from all liability for any damage that may result from the utilization of such information. This waiver does not permit the release or use of disability-related medical information.

Name

Date