

Henderson Free Library
Board of Trustees Meeting, June 22, 2021
Minutes

The June 22, 2021, meeting of the Board of Trustees of the Henderson Free Library was called to order at 1:00 p.m., by President Barbara Greene. Members present were Mrs. Greene, Ann Trowbridge, Leah Poulin, Missy Drake, Mary Bryant, Sara Treadwell, Nancy Tackley, and Gretchen Martelle, and Director Mary Bidwell.

Minutes of the May 25, 2021, meeting were emailed to members in advance of today's meeting. There being no additions or corrections, Leah moved, and Mary Bryant seconded the motion to accept the minutes as submitted. The motion carried unanimously.

Treasurer Ann Trowbridge presented her report for the month ending May 31, 2021. All bills are paid. Nancy moved, and Sara seconded the motion to accept the May report as submitted. The motion carried unanimously. A copy of the report is attached to these minutes. Good job, as always, Ann!

Director's Report:

- Upcoming Events:
 - Summer Reading Program – Sign-up begins on June 28, finale party is July 31.
 - Calendar – An events calendar is attached to these minutes.
- Update on Rachel and Summer Youth Employment program: Michael and Gabe are set to start soon. Rachel is doing a wonderful job, as we expected she would.
- There will be 3 Lego days, on Mondays from 1:00 till 2:00 p.m.
- There will be 5 Stories and Crafts days for pre-school to age 7, on Thursdays at 10:30 a.m.
- And there will be 3 STEM programs, on Wednesdays from 1:00 till 2:00 p.m.
- Mary will buy 3 Lego kits, a Nerf gun and a Walmart gift card to be used as prizes.
- SRP prizes will not be on display, but Mary will have large photos for the participants to look at.
- Mary snagged a new prize wheel, much nicer than the old Twister wheel we have used in the past. A spin of the prize wheel will give kids little treats.
- Because our craft cupboard was bare, Mary had to purchase crayons, glue and other craft items for the pre-schoolers.
- We have competition from BHCS and the yacht club for kids' programs this summer.
- Mary feels that we need a new digital camera. The previous one was purchased in 2014 for \$161 and is acting up. No one on the board knows how to fix it. Sara will research the camera market.
- Juneteenth will need to be added to the list of federal holidays on which the library is closed.

- The Golden Goose program will be held on Saturday, July 24, at 10:00 a.m. at Mark Hopkins field. We are co-sponsoring this program with the Henderson Harbor Performing Arts Association.
- Ellen Wiseman will present her long-postponed program on August 12, at 6:30 at the HHPAA field.
- Sue Witmer's granddaughters may teach a sign language class, but no date is set yet.
- Paid Time off report:
 - 5.5 hours sick time
 - 1 vacation day

Barb sent us a list of 16 prizes that were donated in past years. We will eliminate a few names, and purchase gift certificates from local merchants who have supported us in the past. We will spend \$25 at each of the local businesses, which will cost HFL about \$225. Mary has some other prizes stashed in the back of the library, and Sara also has three prizes.

Missy moved, and Ann seconded the motion to spend \$225 on SRP adult prizes. The motion carried unanimously.

Committee Reports:

- **Decorating Committee:**
- **Program Committee:**
- **Budget/Personnel:**

Old Business:

Leah asked about library funding for next year. Barb has spoken to Carol Hall, who thinks it would be good for HFL to go on the November ballot. Carol will let Barb know what the town needs, to allow us to be on that ballot.

New Business:

- Board volunteer list for SRP programs: Mary thinks that things are covered for summer programs. She will notify us if she needs anything from the Board.
- Review applications for Library Director: The Board reviewed and discussed applications, making decisions as to which applicants would be given interviews. Barb will make phone calls to those chosen for interviews, and a schedule will then be set.

The meeting was adjourned at 2:40 p.m., after a motion made by Leah and seconded by Sara. The motion carried unanimously.

Our next regular meeting will be held on July 27, 2021, at 1:00 p.m.

Respectfully submitted,
 Gretchen Martelle, Secretary
 HFL Board of Trustees