

Henderson Free Library
Board of Trustees Meeting, April 20, 2021
Minutes

The April 20, 2021 meeting of the Board of Trustees of the Henderson Free Library was called to order at 1:05 p.m., by President Barbara Greene. Members present were Mrs. Greene, Ann Trowbridge, Leah Poulin, Missy Drake, Mary Bryant, and Gretchen Martelle, and Director Mary Bidwell. Absent, excused, were Sara Treadwell and Nancy Tackley.

Minutes of the March 23, 2021 meeting were emailed to members in advance of today's meeting. There being no additions or corrections, Missy moved, and Ann seconded the motion to accept the minutes as submitted. The motion carried unanimously.

Treasurer Ann Trowbridge presented her report for the month ending March 31, 2021. All bills are paid. Mary Bryant moved, and Leah seconded the motion to accept the March report as submitted. The motion carried unanimously. A copy of the report is attached to these minutes. We received half of our Special Legislative Grant from NCLS. We also received our LLSA money. Good job, as always, Ann!

Director's Report:

- **Bullet Aid Opportunity** – Paulette has encouraged libraries to apply for bullet aid (\$23,000,000) from New York State. Mary asked for ideas from the board. We are concerned because we need to spend down our money, but it is never a good idea to turn down grant money. Barb suggested purchasing a rotating storage system, and Mary explained that some libraries are purchasing laminating machines. We will also need a refrigerator for the library's own use after August.
- **Performing Arts/Golden Goose** - Sue Van Ben Schoten asked Mary if the library would like to partner with the HHPA to sponsor a program called *The Golden Goose*. The cost would be \$250. Ann moved, and Missy seconded the motion to co-sponsor the program, which will take place on a Saturday in July. The motion carried unanimously.
- **Director's paid time off report:** Mary used three vacation days in April. She has one more day remaining from 2020.
- **Mary will need May 24 and 25 off** for scheduled cataract surgery.

Committee Reports:

- **Decorating Committee:** Spring décor was
- **Program Committee:**
- **Budget/Personnel:**

Old Business:

- **Insurance** – Barb presented various options from Haylor, Freyer and Coon. A copy of the quotes is attached to these minutes. Ann moved, and Mary Bryant seconded a motion to

go with \$260,000 coverage with a \$1,000 deductible at an annual premium of \$2,743, with an additional state assessment of \$29.59. The motion carried unanimously.

Ann was right!

- **Major Projects for 2021 – Sign for front of library** – Discussion was tabled until our next meeting, when Nancy is present. There are several things to consider with respect to replacing the current sign.
- **Large Print books** – Mary has begun to purchase additional Large Print books.

New Business:

- **Approve Rachael Newell** as Summer Library Assistant at \$12.50/hour, 20 hours/week beginning June 1, 2021. Rachael will begin on June 1, with a good deal of experience. Missy moved, and Ann seconded a motion to increase her hourly wage to \$13.00 per hour. The motion carried unanimously.
- The board discussed the question of reopening the library. We still do not have a clear plan. We will make one public computer available for patron use when the library does open. Our target reopening date is June 1.
- We still want to have a retirement luncheon for Kay Britzke. Tin Pan Galley and Waterside (both outdoors) were discussed. Barbara will poll the board to determine a good date for the luncheon.
- Our beloved Mary has expressed her wish to retire in August. The board has much to discuss and many plans to consider. We will meet on May 7 at 10:00 a.m. to plan a way forward.

The meeting was adjourned at the secretary failed to note the time p.m., after a motion made by Leah and seconded by Missy.

Our next regular meeting will be held on May 25, 2021, at 1:00 p.m.

Respectfully submitted,
Gretchen Martelle, Secretary
HFL Board of Trustees